



উচ্চতর বিজ্ঞান গবেষণা কেন্দ্র (CARS)

Centre for Advanced Research in Sciences
University of Dhaka, Dhaka-1000.

Office of the Director

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REQUEST FOR QUOTATION

Supply and Testing of Cookeries Item for the "CARS Cafeteria" at the CARS, University of Dhaka.

R.F.Q. No: CARS/ST/P-255/2017-2018

Date: 10/05/2018

To

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1. The Centre for Advanced Research in Sciences (CARS), University of Dhaka has been allocated CARS Cafe and Guestroom earned own funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned **on or before** 20/05/18 at 11.30 am. The envelope containing the Quotation must be clearly marked "**Quotation of Cookeries Item**" which CARS Cafe Oriented for the Centre for Advanced Research in Sciences, and **DO NOT OPEN** before 20/05/18 at 12.00 noon. Quotations received later than the time specified here in shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 7** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.



Quotation Submission Letter

R.F.Q. No: CARS/ST/P-255/2017-2018

Date: 10/05/2018

To
Director
Centre for Advanced Research in Sciences,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named **Cookeries Item**. The total Price of my/our Quotation is BDT.....(in words.....)

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on..... **dd/mm/yy**.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.



.....
Signature of Quotationer with seal
& Date



Price Schedule for Goods and Related Services

R.R.F.Q. No : CARS/ST/P-255/2017-2018

Date: 10/05/2018

Sl. No.	Item No.	Description of Items	Pack Size	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure In words	
01		Dinner Plate	No's	150				CARS-DU.
02		Curry Bowl (medium)	No's	50				
03		Curry Bowl (small)	No's	50				
04		Oval size Plate Platter, 10"	No's	30				
05		Oval size Plate, 14"	No's	30				
06		Soup Cup (Dal/chicken)	No's	100				
07		Curry Bowl (Fish/Beef)	No's	100				
08		B & B Plate , 7.5"	No's	100				
09		B & B Plate , 7"	No's	100				
10		Salad Bowl	No's	25				
11		Glass	No's	150				
12		Tea cup	No's	100				
13		Pirich	No's	100				
14		Pan (dosta), 24" + Lid	Set	02 set				
15		Pan (dosta), 30" + Lid	Set	01 set				
16		Knife (medium)	No's	02				
17		Knife (big)	No's	02				
18		Sauspan (small)	No's	01				
19		Sauspan (Big)	No's	01				
20		Weight Scale	No's	01				
21		Ispat Bowl (Big)	No's	04				
22		Blender	No's	01				
23		Boti	No's	02				
24		Chakni	No's	03				
25		Big Handle 57", steel.	No's	03				
						In figure		
						In words		

Goods to be supplied to	
Total Amount in Taka (in words)
Delivery Offered days from date of issuing the Purchase Order
Warranty Providedmonths from date of completion of the delivery; state none if not applicable

MR



insert number] number corrections made by me/us have been duly initialed in this Price Schedule.
My/Our Offer is valid

until...../...../.....

Signature of Quotationer with Seal	Date:
Name of Quotationer :	

Note:

1. Col. 6, 7 & 8 to be filled in by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

Technical Specification of the Goods Required

Sl. No.	Item No.	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
01	01	Dinner Plate			
02	02	Curry Bowl (medium)			
03	03	Curry Bowl (small)			
04	04	Oval size Plate Platter, 10"			
05	05	Oval size Plate, 14"			
06	06	Soup Cup (Dal/chicken)			
07	07	Curry Bowl (Fish/Beef)			
08	08	B & B Plate , 7.5"			
09	09	B & B Plate , 7"			
10	10	Salad Bowl			
11	11	Glass			
12	12	Tea cup			
13	13	Pirich			
14	14	Pan (dosta), 24" + Lid			
15	15	Pan (dosta), 30" + Lid			



