



Centre for Advanced Research in Sciences (CARS)
University of Dhaka, Dhaka 1000.

Invitation for Tender (National)

Ref No. Ref No : CARS/P-258/PHC/Fur/OTM/RB/2017-2018

Date : ২৭-০২-১৪২৫ বঙ্গাব্দ
10-06-2018 খ্রিষ্টাব্দ

Sealed Tenders are hereby invited from reputed supplier for Supply, Installation, Testing and Commissioning of Digital Copier Machine & Document feeder-MR and Furniture for the general office and different laboratory at the CARS, University of Dhaka.

1.	Ministry/Division	Ministry of Education	
2.	Agency	University of Dhaka	
3.	Procuring Entity Name	Centre for Advanced Research in Sciences (CARS), University of Dhaka.	
4.	Procuring Entity Code	Not used	
5.	Procuring Entity District	Dhaka	
6.	Invitation for	Research based : Digital Copier Machine & Document feeder-MR and Furniture	
7.	Invitation Ref No.	CARS/P-258/PHC/Fur /OTM/RB/2017-2018	
8.	Date :	10-06-2018 খ্রিষ্টাব্দ	
KEY INFORMATION			
9.	Procurement Method	Open Tendering Method	
FUNDING INFORMATION			
10.	Budget and Source of Funds	Revenue Budget (RB)	
11.	Development Partner (if applicable)	N/A	
PARTICULAR INFORMATION			
12.	Project/Programme Code (if applicable)	Not used	
13.	Project/Programme Name (if applicable)	Not Applicable	
14.	Tender Package No.	Lot Wise	
15.	Tender Package Name	Supply, Installation, Testing and Commissioning of Digital Copier Machine & Document feeder-MR and Furniture for the general office and different laboratory.	
16.	Tender Publication Date	10-06-2018 খ্রিষ্টাব্দ	
17.	Tender Last Selling Date	09-07-2018 খ্রিষ্টাব্দ Up to office hours	
18.	Tender Closing Date and Time	Date :	Time:
		10-07-2018 খ্রিষ্টাব্দ	12:00 Noon
19.	Tender Opening Date and Time	10-07-2018 খ্রিষ্টাব্দ	12:30 pm

MSD

20.	Name & Address of the Office(s)	Address(s)		
	-Selling Tender Document (Principal)	(i) Centre for Advanced Research in Sciences (CARS), University of Dhaka.		
	-Receiving Tender Document	(i) Centre for Advanced Research in Sciences (CARS), University of Dhaka.		
	-Opening Tender Document	Centre for Advanced Research in Sciences (CARS), University of Dhaka.		
21.	Place/Date/Time of Pre-Tender Meeting	Name/Address	Date:	Time
INFORMATION FOR TENDERER				
22.	Eligibility of Tenderer	(i) Trade License (ii) VAT Registration Certificate (iii) Income Tax Clearance Certificate (iv) Experience Certificate in similar supply works of comparable value in a single tender in last five years as mentioned in TDS (v) Bank solvency Certificate as mentioned in TDS (vi) Manufacturer Authorization for suitable Lot or Item only. (vii) Applicant must be owner of the firm or Representative of the firm will be authorized by the owner of the Firm with seal of the owner.		
23.	Brief Description of Goods	Supply, Installation, Testing and Commissioning of Digital Copier Machine & Document feeder-MR and Furniture for the general office and different laboratory		
24.	Brief Description of Related Services	Supply, Installation, Testing and Commissioning of Digital Copier Machine & Document feeder-MR and Furniture for the general office and different laboratory		
25.	Tender Document Price TK.-2,000.00	The Price of Tender Schedule as mentioned is to be deposited in A/C No. 36000392 -Janata Bank, T.S.C branch, Dhaka University. Tender schedule and terms and conditions may be collected on submission of the deposit receipt from the above mentioned offices on all working days except on the date fixed for submitting the tender.		
26.	Identification/Name of Equipment	Location	Tender Security Amount in Taka	Completion Time
	" Digital Copier Machine & Document feeder-MR and Furniture "	CARS, DU.	Lot- 1 : Digital Copier Machine & Document feeder-MR	6,900.00
			Lot- 2 : Furniture	2,900.00
PROCURING ENTITY DETAILS				
27.	Name of Official Inviting Tender	Prof. Dr. Golam Mohammed Bhuiyan		
28.	Designation of Official Inviting Tender	Director		
29.	Address of Official Inviting Tender	Centre for Advanced Research in Sciences (CARS), University of Dhaka.		
30.	Contact details of Official Inviting Tender	9661900/Ext. 4616/ 4636.		
31.	The procuring entity reserves the right to accept or reject any or all tenders without assigning any reason whatsoever. The procuring authority also reserves the right to omit, increase and/or decrease the quantity of any Lot/item/items from the Tender. The suppliers must abide by the decision of the University authority. Tender form, schedule of items of supply, tender notice and terms and conditions etc. will form the integral part of the tender. The suppliers should write the name of the Lot and Lot No and the name of the firm on the envelope clearly. Vat, Income Tax and other Taxes, if any, imposed by the Govt. will be deducted from their bills as per Govt. rules.			



Director

Centre for Advanced Research in Sciences (CARS)
University of Dhaka.

Section 6. Schedule of Requirements

This Section provides the List of Goods and Delivery Schedule and List of Related Services and Completion Schedule and must be carefully prepared by a Procuring Entity for each object of procurement.

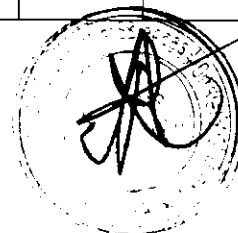
Invitation for Tender No :

Date :

Tender Package No :

A. List of Goods & Related services and Delivery Schedule

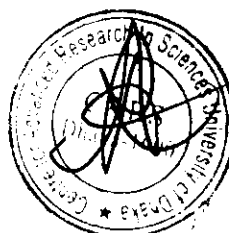
Item No.	Description of Item	Unit of Measurement	Quantity	Point of Delivery	Delivery Period Required
1	2	3	4	5	6
Lot-1 : Digital Copier Machine.					
01	<p>A) Name of Machine : Digital Copier Machine. Brand: Brand name is needed. Model: Model is needed Manufacturer : manufacturer name is needed. Copying process: Indirect electrostatic photographic Method Type: Console by High Desk Resolution: Scanning : 2400 X 600 dpi, with smoothing Original platen type: Fixed hard platen Available original size: Maximum A3 Available copy paper size: Maximum A3, Minimum A5R Paper supply: 2 X 550-sheet cassette (standard), Stack Feed Bypass: 100 sheets Available copy paper weight: 60-256 gr/m2 (Drawer), 52-256 gr/m2 (Bypass) Copying speed: 25 cpm (A4) Memory: Ram 4GB Hard Disk Drive: 320GB. (mention standard brand) secure HDD. E-Filing: Built-in DUPLEX: standard. Multiple copying: Up to 999 copies Electronic Sorting: Built-in Reproduction ratio: Zoom: 25% - 400% in 1% increments(Platen) Warm-up time: Approx. 20 seconds First copy time: Approx. 4.3 seconds Power supply & consumption: Max. 1.5 kW (220-240V) Dimensions (W x D x H): 585 mm X 585</p>	No's	01	CARS, DU	90 days from the date of issuance a purchase order.



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	<p>mm X 787 mm Weight: 55 kg Major Features: • Interrupt • Energy Saver • Dual Page Copying • Edge Erase • Image Shift Trimming / Masking, Departments Code (1000 Kinds), Cover Sheets, Sheet Insertion, X-Y Zoom, Electronic Sorting, Alternation, 2- in- 1, 4 - in- 1, Annotation (Date /Time Print)Job Reservation, Rotation Copy, Thick Paper Mode. Toner Recycling Technology Supplies: supply the machine complete with the followings a. One Drum (To be fitted in the machine) b. One Bottle Developer (To be fitted in the machine) c. One Cartridge Toner d. One Ream (500 Sheets) Paper. Warranty: All mechanical parts shall be offered free of cost for Two years from the date of Installation. Spare –Parts supports needed : At least 10 years after warranty period Installation on payment basis.</p>				
	<p>B) Name of Machine : Reversing Automatic Document Feeder- MR Brand: Brand name is needed. Model: Model is needed Manufacturer : manufacturer name is needed.</p>	No's	01		
Lot- 2 : Furniture					
01	<p>Office almirah Shelves : 04 Drawer : n/a Size: 910x480x1930 mm Color: Black/Gray Made of : Mild steel.</p>	No's	02		
02	<p>Desk Side Rack Size: 900x400x750 mm Color: Black/Beech Made of : MFC Board.</p>	No's	01		
03	<p>Multipurpose Shelve Size: 800x400x1800 mm Color: Black/Beech Made of : MFC Board</p>	No's	01		

MB



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04	Lab sitting Tool Size: Standard and Round on top. Flexible to up and down. Color: Black/Beech. Made of : Rexine and Nylon chair base. Warranty : 24 months from the date of Installation.	No's	08		
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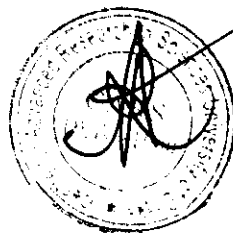
Country of Origin : USA/UK/EU/Germany/Japan/Australia/Canada/Bangladesh (for lot - 2)/quivalent.

Warranty :

Digital Copier Machine & Document feeder-MR : 24 Months from the date of installation.

Spare –Parts supports needed : At least 10 years after warranty period on payment basis.

Furniture : 24 months from the date of installation.



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