



Centre for Advanced Research in Sciences (CARS)
University of Dhaka, Dhaka-1000.

Office of the Director

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REQUEST FOR QUOTATION

Paint and Repair works of 11 Nos guest rooms with Corridors (2nd and 3rd floor) at the Centre for Advanced Research in Sciences (CARS), University of Dhaka

R.F.Q. No: CARS/ST/CGM/P-204/2022

Date: 27/01/2022

To

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1. The Centre for Advanced Research in Sciences (CARS), University of Dhaka has been allocated self funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Works and physical services are available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation is being requested on **Unit-Rate** basis.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and execution of the Works (if awarded) respectively.

[Handwritten Signature]



6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned on or before **07/02/2022 at 10.30 am**. The envelope containing the Quotation must be clearly marked **Paint and Repair works of 11 Nos guest rooms with Corridors (2nd and 3rd floor**) at the Centre for Advanced Research in Sciences (CARS) and DO NOT OPEN before **07/02/2022 at 11.00 am**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. Quotation shall be submitted as per Bill of Quantities of Works and physical services.
10. All Quotations must be valid for a period of at least **60 (Sixty)** from the closing date of the Quotation.
11. No public opening of Quotations received by the closing date shall be held.
12. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
13. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
14. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
15. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
16. In case of anomalies between unit rates or prices and the total amount quoted, in the quotation submitted on unit rate basis, the unit rates or prices shall prevail. In case of discrepancy between words and figures, the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
17. The execution of Works and physical services shall be completed within **25** Days from the date of commencement.

[Handwritten Signature]



18. Letter inviting the successful Quotationer to sign the Contract shall be issued within **07** days of receipt of approval from the Approving Authority. The Contract shall have to be signed within **14** days of issuing such Letter of Invitation.

The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

Abdul Malek
27-1-2022

Signature of the official inviting Quotation
Name: Prof. Dr. Md. Abdul Malek
Designation: Director
Address: Centre for Advanced Research in Sciences (CARS),
University of Dhaka.

Distribution:

1. Senior Computer Scientist for upload in CARS Website.
2. Notice Board.
3. Office file



Quotation Submission Letter

R.F.Q. No: CARS/ST/CGM/P-204/2022

Date: 27/01/2022

To:

I/We, the undersigned, offer to execute in conformity with the Conditions of Contract for execution of the Works and physical services named "**Paint and Repair works of 11 Nos guest rooms with Corridors (2nd and 3rd floor)**" at the CARS.

The total Price of our Quotation is Tk=

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 28(e) of the Conditions of Contract and pledge not to indulge in such practices in competing for or in executing the works.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that your written invitation to sign the Contract shall become binding upon us, until a formal Contract is signed.

I/We have examined and have no reservations to the RFQ Document issued by you on **[insert date]**

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:



